



**CAWPCA
Board of Directors
Meeting
2:00 p.m. – Thursday August 14, 2014
The Mattabassett District – Conference Room
245 Main Street
Cromwell CT 06416**

Minutes

Officers/Directors Present: President Tom Sgroi, Vice President Brian Armet, Treasurer Andrew Lord, Marilyn Ozols, Robbie Marshall, Sarah Voog

1. Call to Order

President Tom Sgroi called the meeting to order at 2:09 PM.

2. Approval of Minutes of Board Meeting held on July 10, 2014

Tom Sgroi made a motion to approve the minutes as presented, 2nd by Brian Armet.

Vote: Yes: Tom Sgroi, Brian Armet, Marilyn Ozols, Sarah Voog

Abstain: Andrew Lord (not present at minutes meeting)

Motion Passed.

3. Approval of “Amended ByLaws”

The Bylaws amendments approved by the Association Membership at the Annual Meeting on May 9, 2014 were handed out at last month’s meeting. The Board members were asked to review the amendment language changes for acceptance as the final document.

Marilyn Ozols made a motion to accept the amended By-laws as approved, 2nd by Sarah Voog.

All in Favor. Motion Passed.

4. Treasurer’s Report

a. Membership list

Discussion was held on the most current membership list. It was suggested that Jackie Rowe of Murtha Cullina be asked if she would like to serve on the Board of Directors as an associate member. It was noted that a current list of the active memberships is needed. Sarah Voog said she would get the latest list.

Tom Sgroi suggested that we make a point to contact WPCAs along the coast to attend the Fall Workshop. He also suggested that once workshop agenda topics are determined we should review them for interested parties to invite to attend and/or become members.

b. Financial Status

Andrew Lord reported that \$350 was spent to get the filing matter with the Secretary of State resolved and \$2560.81 was spent on the Annual Meeting/Spring Workshop. He said the fund balance is approximately \$5600 +/- after expenses.

5. On-going items

a. CAWPCA Website Status

Tom Sgroi and Sarah Voog met with Ray Weaver and discussed the web interface that the CWPAA uses. Tom Sgroi explained that Ray Weaver had set up a space for the CAWPCA on their website and gave Sarah Voog password access to publish items for public viewing. He said that this is a temporary fix and that we should look into hosting our own site with links connecting the two organizations to each other. Brian Armet said he would send Tom Sgroi the contact information of the website consultant he knows. Sarah Voog said she would be adding appropriate information to the CWPAA site as we have it available.

b. CAWPCA Cloud Storage – Central Files Status

Tom Sgroi said that he created a cloud space on Google Drive and that he loaded documents that he had or was provided to the site for member access.

c. Continue discussion to increase dues to both Regular and Associate Members – elect/nominate subcommittee to frame revenue enhancement

Discussion was held and board members agreed that increasing regular member dues is not where the increase in revenue should come from. The Association wants to attract new regular members so the dues will remain \$50.00 annually. Brian Armet and Andrew Lord were approved to head up the Revenue Enhancement Committee.

d. Discuss sponsorship participation at Workshops

Including a notice seeking sponsorship in the fall workshop mailings was discussed. The announcement to implement the program for the spring workshop was agreed upon and will be formally made to the assembled at the fall workshop.

e. Discuss annual CAWPCA Award

The members reviewed Jay Sheehan's award proposal.

Andrew Lord made a motion to establish the “Presidential Excellence Award” and to adopt the award criteria as presented, 2nd by Brian Armet. All in Favor. Motion Passed.

Discussion was held on potential nominees. Nominations will be finalized after the deadline on August 31, 2014, at the September 10th BOD Meeting. The 1st Award is to be presented at the Fall Workshop and annually at the fall workshop thereafter.

6. Planning Fall Workshop – November 14, 2014

The following is a tentative agenda for the Fall Workshop, subject to acceptance of proposed presenters/speakers on the topics selected below:

8:00 – 9:00 Registration, Networking and Buffet Breakfast

9:00 – 9:15 CAWPCA Award Presentation

9:15 – 9:45 CIRCA

9:45 – 10:15 Milone & MacBroom, Coastal Resilience Related to Septic Systems

10:15 – 10:30 Break

10:30 – 11:30 Flashpoints (20 min each)

Plan of Conservation & Development

CDM Phosphorus

GNHWPCA - Long Term Flow Monitoring, CSO Outfalls

11:30 – 11:45 CT DEEP Update

11:45 – 12:00 Member's Forum

Speaker Leads: *CIRCA – Speaker Prof. Jim O'Donnell- Tom Sgroi to Confirm
Milone and MacBroom – Coastal Resilience Related to Sewerage –
Contact Steven Dietzko (VP) Tom Sgroi to Confirm
CDM – Phosphorus – Contact Larry Murphy (VP)
CT DEEP Plan of C&D- Andrew Lord to speak w/ Dan Morley
GNHWPCA – Long term flow monitoring CSO Outfalls – Presented by
Staff Senior Engineer Bruce Kirkland
DEEP – Denis Greci- Marilyn Ozols to make contact
(Brian to invite Denise Ruzicka from DEEP to attend)*

7. Discuss vacant Board Member slots – suggested nominations?

Tom Sgroi said he contacted Director Michael Criss and he said he would like to become more involved in the Association again. Tom Sgroi reported that David Ignatowicz formally resigned from the Board as he is retiring from his employment with the Town of Vernon WPCA. The Board members all wished him well and thanked him for his years of dedication and service to the Association and wastewater industry. The Board position vacated Term ends in 2017.

Tom Sgroi made a motion to approve Larry Murphy as an Associate Member to fill the vacant 2017 Director slot, 2nd by Brian Armet.

All in Favor. Motion Passed.

8. Wastewater Legislative Advocacy – preparation for next legislative session

a. Elect/Nominate subcommittee to work with CWPAA, NEWEA

Discussion was held on forming a subcommittee. The members nominated Tom Sgroi and Brian Armet to serve as the subcommittee.

b. Subcommittee goals

i. Organize Spring Legislative Breakfast (LB)

Brian Armet commented that the 2015 session is a long session. He said that it's very important to look at the LOB's Calendar to make certain that the date we select for the Legislative Breakfast is not in conflict with other significant events. He said the alcove room is the best place to hold the event. Tom Sgroi said he would talk to Sid Holbrook to ask if he would assist in coordinating the LB, what date he would recommend, reserving the meeting room and coordinating with CWPA and NEWEA.

ii. Lobbyists or legislative monitor selection (as applicable)

iii. Amend previous bill (HB 5581)

iv. Review bills affecting sewage treatment and related

v. Prepare testimony

More discussion to be held regarding the goals of the subcommittee at the BODs' meetings held prior to the 2015 Spring Legislative Session.

9. Code Advisory Committee (CAC) - Update

Robbie Marshall CAWPCA, Liaison to CAC, handed out the CAC Agenda from 7/31/14 meeting she attended and gave a report on the current topics discussed. She said that Bob Scully is really taking interest in the Long Island Study and projects that could be affected by sea level rise. She said there were comments on the Old Lyme sewer project progress. She also noted that the Public Health Technical Standards for Subsurface Sewage Disposal Systems (Technical Standards) revisions are expected to be completed by January 2015.

It was suggested that a representative of the CT Dept. of Public Health (DPH) be invited to attend the 2015 Spring Workshop.

10. New items /Other Business

Discussion was held on the vacant Officer position of Secretary. It was noted that the slot has been open for 3 months and no one has volunteered to serve as Secretary. Sarah Voog offered to fill the vacant position.

Brian Armet made a motion to appoint Sarah Voog as Interim Secretary to serve until the next annual meeting in 2015.

All in Favor. Motion Passed.

11. Adjourn

With no other business to discuss, Andrew Lord made a motion to adjourn the meeting at 3:50 PM, 2nd by Brian Armet.

All in Favor. Meeting Adjourned.

Respectfully Submitted By,

Sarah A. Voog
CAWPCA Director/Interim Secretary