

**CAWPCA**  
**Board of Directors Meeting**  
**Thursday, March 16, 2017 - 12:00 P.M.**  
**Greater New Haven WPCA Conference Room**  
**260 East Street**  
**New Haven, CT 06511**  
**MINUTES**

Board Members Present: Bill Brink, Tom Sgroi, Denis Cuevas, Brian Armet, Bill Robinson, Jay Sheehan, Andrew Lord, Joseph Schwartz, Robbie Marshall, Lee McNamar  
Absent: Larry Murphy

Call to Order

President Tom Sgroi called the meeting to order at 12:15 P.M.

1. Approval of Minutes of Board Meeting held on August 24, 2016  
Motion – Brian Armet – to approve the Meeting Minutes of December 16, 2016, with the condition of correcting duplications.  
2<sup>nd</sup> – Bill Robinson  
Vote: Motion passes  
Abstain – Robbie Marshall
  
2. Discussion of NEWEA Transition
  - a. Joe has sent hard copies and electronic files to NEWEA. He will work on having the bank statements sent directly to him, and he will get copies of them to NEWEA.
  - b. Discussion on approval for the NEWEA 4<sup>th</sup> Quarter invoice to CAWPCA in the amount of \$1,746.24. Lee asked for clarification of line item for Graphic Design in the amount of \$210.00  
Motion – Brian Armet  
2<sup>nd</sup> – Joe Schwartz  
Passed
  
3. Budget – Presented by Tom for approval (attached for reference)
  - a. We made corrections to the Budget Spreadsheet before voting on approvals.
    - i. Directors and Operators Insurance cost change from \$150 to \$900
    - ii. Correct typo of NEWEA Administration Fee from \$6,000 to \$8,000 (previously approved at BOD Meeting on 08-24-16).  
Motion – Brian Armet  
2<sup>nd</sup> – Andrew Lord  
Passed
  
4. Spring Workshop
  - a. The possibility of adding vendor booths to upcoming workshops was discussed.
  - b. Also, discussion of adding events that our vendors would like to sponsor, such as Oktoberfest, as it had a good response this past fall. Perhaps schedule something during June 2017.
  - c. Brian recommended increase for Workshop attendance from \$50/pp to \$60/pp and offer only 1 complimentary attendance for Workshop rather than the 2 previously offered.  
Motion – Brian Armet  
2<sup>nd</sup> – Bill Robinson  
Passed

- d. Brian has recommended 2 new members to our Board of Directors: Jack Healy of Berlin and Alice Kelly of Cromwell. Both will be considered by the Board contingent upon biographies (to be submitted by Brian).
  - Motion – Brian Armet
  - 2<sup>nd</sup> – Andrew Lord
  - Passed
- e. Denis Cuevas and Larry Smith are both at the end of their terms in 2017. Motion to renew both of them for an additional 3 year terms.
  - Motion – Brian Armet
  - 2<sup>nd</sup> – Bill Robinson
  - Passed
- f. We did receive a couple of on-line nominations submitted to our website for the 2017 Presidential Excellence Award. Nomination to Mike Bisi of Glastonbury.
  - Motion – Tom Sgroi
  - 2<sup>nd</sup> – Brian Armet
  - Passed

**5. By-Laws**

- a. We have a committee to go over the CAWPCA By-Laws to see if there should be any suggested edits. Brian Armet will be the Chairman of the Committee and work with Bill Brink and Bill Robinson.
- b. According to NEWEA By-Laws, Mary Barry has to be a member of our Board in some capacity in order for her to assist us with accounting and banking issues. One suggestion is that we vote her in with the title of Deputy Treasurer.
- c. Another suggestion is that we change the current fiscal year of the association from January 1<sup>st</sup> thru December 31<sup>st</sup> to July 1<sup>st</sup> thru June 30<sup>th</sup>, to coincide with municipalities. (Section 6.3 on page 7).

- 6. Legislative –** Tom discussed successful trip to Washington DC for Nation Water Week 2017. Mike Bisi, Peter Gross, Virgil Lloyd, Sid Holbrook and Tom represented CT and divided up to visit State Representatives and Senators. Itinerary and press release is attached for reference.

The meeting adjourned at 2:22 P.M.

- Motion – Tom Sgroi
- 2<sup>nd</sup> – Joe Schwartz