

Connecticut  
Association of  
Water  
Pollution  
Control  
Authorities, Inc.

P.O. Box 230172  
Hartford, CT 06123-0172



**CAWPCA  
Board of Directors  
Meeting  
2:00 p.m. – Thursday July 10, 2014  
The Mattabassett District – Conference Room  
245 Main Street  
Cromwell CT 06416**

**Minutes**

1. Call to Order

President Tom Sgroi called the meeting to order at 2:00 PM.

Officers/Directors Present: President Tom Sgroi, Vice-President Brian Armet, David Ignatowicz, Marilyn Ozols, Robbie Marshall, Sarah Voog, Denis Cuevas, Jay Sheehan

Officers/Directors Absent: Andrew Lord, Vincent Susco, Michael Criss

2. Approval of the Minutes of the Annual Meeting, May 9, 2014

The Board reviewed the minutes of the Annual Meeting and by general consensus agreed to move for approval at the Annual Meeting/Spring Workshop in 2015.

3. Amend By-laws (final copy?)

Sarah Voog distributed the updated By-laws which will need to be approved by the Board at the next meeting. Board members are to review original pdf with newly revised By-laws.

4. Discuss Fall Workshop and CWPAA Trade Show Involvement

Workshop & Tradeshow discussion was held. Members offered suggestions on growing the organization.

5. Treasurer's Report

a. Membership list –

Brian Armet is working with the master list to update it for potential new members.

b. Financial Status

Brian Armet said there is approximately \$4,000 in the fund and that the balance fluctuates between \$2000 & \$4000 mostly as a result of workshop expenses.

c. Increase dues to both Regular and Associate Members

Discussion was held on the potential to raise the Associate membership from \$100 to a higher amount. Brian Armet noted that incremental an increase is important over a timeframe. No decision was made on any increases.

Members offered alternative options to increase revenue.

Subgroup to brainstorm revenue enhancement was suggested.

Another suggestion was made to add a sponsorship portion to the Spring/Fall Workshop brochures. Consideration of levels of sponsorship participation such as platinum, gold etc.

Public outreach brochures /PSA's - get vendor sponsorship

6. Wastewater Legislative Advocacy

Lobbyist/Monitor

Legislative Goals: Preparation for the next legislative session.

- Get CAWPCA & CWPAA sub-committees together in the Fall to plan for Spring legislative session. The Board to formally vote to establish the members of the sub-committee at the next meeting.
- Amend/Repeal – Public Act 14-183 (HB5581 - An act concerning the sewer assessment appeal process)
- Nitrogen program - two tiered pricing. Buy/sell is one rate, receive is a reduced rate, 10:1 ratio is likely. 1st draft next week because it has to go thru legislative session this spring.
- Disinfection season
- Operator certification
- State-wide water policy

7. Discuss Vacant Board Member Slots

The directory of Board Members was reviewed for filing with the state. Discussion was held on potential people to serve on the Board. Members were asked to make suggestions for nomination at the next meeting.

Ideas presented: Small community or small community consultant, Jacobsen, Al Wolfgram in Essex, Community on northwest, Water/Sewer community (similar to Vin in East Hampton), Health Department representative.

Tom Sgroi will contact Michael Criss to ask if he still wants to participate on the Board.

8. Code Advisory Committee (CAC)

Robbie Marshall handed out the May 22<sup>nd</sup> CAC Agenda and reviewed the items of interest to the CAWPCA with the Board. She said the next quarterly CAC meeting will be on July 31, 2014.

9. CWPCA Website - working w/ CWPAA. Sarah Voog will contact Ray Weaver (Manchester) to discuss the website and set up meeting. Tom Sgroi to attend first meeting.

10. Tom Sgroi feels there is a need for a central repository for all documents. He is working on establishing a GoogleDocs Cloud account.

Non-profit status - the organization status according to the By-laws is a 501c(6) not a 501c(3).

Need to clear up status and get on the list that Google references.

Association needs to file annual reports and may need to reactivate the status.

11. Fall Workshop - November 14, 2014 at the Marriot in Cromwell CT

Tom Sgroi handed out the list of requested agenda topics he compiled from the 2014 Spring Workshop raffle entries. Each Board member is to provide their top 5 workshop agenda topics at the next meeting set for August 14, 2014 at 2 PM.

12. New Items/Other Business

Discussion on an Award to be presented by the CWPCA was held. Jay Sheehan is to email suggestions for the criteria. Discuss award criteria/potential recipient at next few meetings.

Board of Director Meetings: To be held at the Mattabassett District

August 14, 2014, 2 PM – Approve Revised By-laws Document

September 10, 2014, 2 PM

### **Adjournment**

**Sarah Voog made a motion to adjourn the meeting at 3:55 PM, 2<sup>nd</sup> by Jay Sheehan  
All in Favor. Meeting Adjourned.**

Respectfully Submitted By,

Sarah A. Voog

CAWPCA Secretary/Director